Owner decides to pursue HHA Historic Marker, contacts HHA

Owner has preliminary meeting/discussion with HHA to explain process, costs, criteria

Architectural survey performed by HHA-approved expert

HHA confirms that property/structure meets Historic Marker criteria.

Will owners perform research on their own, or will HHA be paid to perform research?

Owner researches

Owner performs research, including tax history, deed transfers and biographical information.

Owner compiles findings into a report and submits it to HHA.

HHA researches

HHA performs research, including tax history, deed transfers and biographical information.

HHA compiles findings into a report.

HHA Research Committee performs final evaluation of findings.

HHA Historic Marker awarded.